



JOB DESCRIPTION

JOB TITLE:	Technical Scout
RESPONSIBLE TO:	Head of Recruitment
RESPONSIBLE FOR:	N/A
LOCATION:	Vale Training Ground, Hensol, Vale of Glamorgan
OVERALL PURPOSE OF JOB:	To provide Analyst support to the First Team Recruitment Department.

MAIN DUTIES AND RESPONSIBILITIES:

- Manage the club's positional databases to create scouting reports on potential transfer targets.
- Code and present video packages on recruitment targets.
- Recommend players to be watched further by external scouts and senior members of staff.
- Liaise with Recruitment Data Analyst to develop statistical comparisons between existing players and recruitment targets.
- Attend live fixtures to report on potential transfer targets.
- Co-ordinate scouting assignments for external scouts.
- Assist with the creation of new data tools.
- Create dossiers on shortlisted players for management.
- Maintain a good understanding of the club's players across all age groups.
- Attend recruitment meetings when required.
- Any ad hoc duties as requested by management.



QUALIFICATIONS/EXPERIENCE:

- Demonstrate a high level of player knowledge, with an ability to apply this knowledge within the context of coaching and analysis.
- Have experience using software such as Wyscout, HUDL, Sportscode, as well as strong video editing skills.
- Some knowledge of recruitment specific software; OPTA, SkillCorner, ScoutHub, TransferRoom is desirable.
- Excellent organisation and time management skills, verbal and written communication skills.
- Ability to work effectively under own initiative and as a team member and to anticipate and prioritise different workloads.
- Ability to communicate concisely, assertively and effectively with various professional disciplines and at all levels of an organisation.
- Ability to adapt quickly and have flexible attitude.
- Maintain absolute confidentiality.

WORKING HOURS:

- 40 hours per week depending on work requirements.

SALARY:

- Depending on qualifications and experience.

EQUALITY:

- Cardiff City Football Club promotes equal opportunities in employment we positively welcome applications from all candidates regardless of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

SAFER RECRUITMENT



- Cardiff City Football Club operates a 'safer recruitment policy' and is committed to safeguarding and promoting the welfare of children and adults at risk and expects all staff and volunteers to share this commitment. All appropriate reference checks and Enhanced Level Disclosure and Barring Service (DBS) checks form a significant part of this recruitment process.
- **HOW TO APPLY**
If you are interested in this position, please submit an application form which can be found at www.cardiffcityfc.co.uk/club/club-vacancies and a CV to recruitment@cardiffcityfc.co.uk
- The closing date for receipt of completed application forms is **Monday 22nd April 2024.**
- As we are anticipating many applications for this role, please note only shortlisted applicants will be contacted.